

Privacy Policy for KSG.ie

KSG is committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, and safeguard your personal information when you use our website **KSG.ie** (the “Site”).

1. Who We Are

KSG Catering Limited (“KSG”, “we”, “our”, “us”) is an Irish-based food service provider.

- **Registered Office:** McKee Ave, Finglas North, Dublin, Ireland
- **Contact Email:** info@ksg.ie

We are the Data Controller of your personal data under the EU General Data Protection Regulation (“GDPR”).

2. Information We Collect

When you visit or interact with our Site, we may collect the following types of information:

a) Information You Provide Directly

- Name
- Email address
- Phone number
- Job title (if provided via forms)
- Enquiry details when you contact us

b) Information Collected Automatically

- IP address
- Browser type and version

- Device information
- Pages you visit and how you interact with our Site
- Cookies and similar technologies (see Section 7 below)

c) Information from Third Parties

If you interact with our social media pages or job application portals, we may receive certain information in line with your privacy settings.

3. How We Use Your Information

We use your personal data for the following purposes:

- To respond to your enquiries or requests
 - To provide information about our services
 - To process job applications
 - To improve our Site and user experience
 - To comply with legal or regulatory obligations
 - For marketing communications (where you have consented)
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4. Legal Basis for Processing

We process your personal data under one or more of the following lawful bases:

- **Consent** – where you have given clear permission (e.g. newsletter sign-up).
- **Contract** – where processing is necessary to provide services you have requested.
- **Legal Obligation** – to comply with applicable laws.
- **Legitimate Interests** – to operate, improve, and market our services (balanced against your rights).

5. Sharing Your Information

We do not sell your data. We may share your data with:

- Service providers (e.g. Wix for hosting, analytics, and customer engagement tools)
- Professional advisors (e.g. legal, financial, HR)
- Regulators or authorities, where required by law

All third parties are required to process your data securely and in line with GDPR.

6. International Data Transfers

As our Site is hosted on Wix, some data may be transferred outside the European Economic Area (EEA). Wix complies with international data transfer requirements and ensures adequate safeguards are in place.

7. Cookies & Tracking Technologies

Our Site uses cookies and similar technologies to enhance your experience. These may include:

- **Essential cookies** – required for website functionality
- **Analytics cookies** – to measure traffic and usage patterns
- **Marketing cookies** – to personalise ads and content (if enabled)

You can manage cookie preferences via your browser settings or through our Site's cookie banner.

8. Data Retention

We retain your personal data only as long as necessary:

- Enquiries: up to 12 months after resolution
 - Job applications: up to 24 months (unless hired)
 - Marketing data: until you unsubscribe or withdraw consent
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9. Your Rights under GDPR

You have the right to:

- Access the personal data we hold about you
- Request correction of inaccurate data
- Request deletion of your data (“right to be forgotten”)
- Restrict or object to processing
- Request data portability
- Withdraw consent at any time (where consent is the basis of processing)
- Lodge a complaint with the **Data Protection Commission (DPC) in Ireland**

To exercise your rights, contact us at: **info@ksg.ie**

10. Security

We implement appropriate technical and organisational measures to protect your data against unauthorised access, disclosure, alteration, or destruction.

11. Third-Party Links

Our Site may contain links to third-party websites. We are not responsible for their privacy practices and encourage you to read their policies.

12. Changes to this Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page.

13. Contact Us

If you have any questions about this Privacy Policy or how we handle your data, please contact us:

KSG Catering Limited

McKee Ave, Finglas North, Dublin, Ireland

Email: info@ksg.ie